

STAFF HEALTH INSURANCE FUND

**Record of Decisions**  
**of the 287<sup>th</sup> meeting of the Management Committee**

**Tuesday, 17<sup>th</sup> June 2025**

at 2:00 p.m., Room D (Conference room – R1 North floor)

**Present:**

**Representing the insured persons of the ILO:**

Ms. Catherine Comte-Tiberghien (Titular member)  
Mr. Pierre De Lame (Titular member)  
Mr. Yvan Poulin (Titular member)  
Ms. Gwendolyn Fabros (Substitute member)  
Ms. Clara Van Panhuys (Substitute member)

**Representing the Director-General:**

Mr. Tilmann Geckeler (Titular member)  
Mr. Luca Bormioli (Titular member)  
Mr. Sietse Buijze (Substitute member)  
Mr. Marc Fillieux (Substitute member)

**Other attendees:**

Mr. Florian Léger, SHIF Executive Secretary  
Ms. Heather Harris, SHIF Claims Supervisor

**Apologies for absence were received from:**

Representing the insured persons of the ILO:  
Ms. Mireille Ecuivillon

***Representing the Director General:***

Mr. Fikri Gurzumar  
Mr. Giuseppe Zefola

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The meeting opens at 2.05 p.m.

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**Item 1: Approval of meeting agenda**  
(SHIF/MC/25/287/AG)

MC refers to document ref. SHIF/MC/25/287/AG and approves the agenda.

**Item 2: Approval of the Record of Decisions of the 286<sup>th</sup> meeting of the Management Committee**  
(SHIF/MC/25/RD.286)

MC refers to document ref. SHIF/MC/25/RD.286 and **approves the Record of Decisions with the proposed change to item 6.**

**Item 3: Update on the SHIF WorkPlan for 2025**

ES informs MC that the Turn-over-Time (ToT) for claims processing is still high despite some recent progress. The actuaries are working on the baseline scenario. It will be shared by email when available. ES informs MC about the SHIF Online move from “Sharepoint” to “Sharepoint Online” following the update of technology decided by Infotec. The updated system will be more secure and will allow the creation of a SHIF Online App on which SHIF insurance cards will be available to SHIF insured persons. A new process for retirees to seek technical assistance for SHIF Online has been launched.

**Item 4: Possible Amendments to the SHIF Regulations and Administrative Rules**  
(SHIF/MC/25/287/4)

MC continues the discussion on possible amendments to the SHIF Regulations and Administrative Rules

As approved at the last meeting, additional amendments to the Regulations and Administrative Rules as well as to the SHIF Schedule of Benefits are being proposed to the MC. The SHIF Secretariat presents the proposed amendments, and MC discusses them and makes some comments and suggestions.

The Secretariat will update the proposal for consideration and possible approval by the MC at its next meeting.

**Item 5: 2024 SHIF External Audit**  
(SHIF/MC/25/287/5)

ES presents the extract of the long form report of the External Auditors. The External Auditors have made a number of comments on the SHIF operations as well as three recommendations:

1. The audit recommends updating the SHIF Regulations/Administrative Rules regarding the practices and delegations evolved over the years through MC decisions to enhance transparency of the same.
2. The audit recommends implementing a framework for advances given by SHIF, which may provide norms for granting of advances and process for regular recovery of advances, which is independent of receipt of future claims.
3. The audit recommends that necessary steps are taken to recover the long pending advances and identify available options to recover advances in cases where the concerned person is not a SHIF beneficiary anymore.

Two of the recommendations refer to the Secretariat who accept them while stating that this would require additional resources. The SHIF Management Committee is considering the first

recommendation and is addressing some of it in the proposed amendments to the SHIF Regulations and Administration Rules.

Regarding Article 2.13 the SHIF Administration Rules, MC decides to defer the discussion once received the results of the ongoing actuarial review.

#### **Item 6 Any other business**

##### **6.1 Date of the next meeting of the MC.**

MC decides to hold its next meeting on 29 July 2025.

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The meeting ends at 16.30 p.m.

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